Patient Choice Accreditation Process: New providers

Review date: October 2025

Indicative Timescales Working days

First interest

- Interested provider writes to C&M ICB procurement team to request accreditation.

Response to first interest

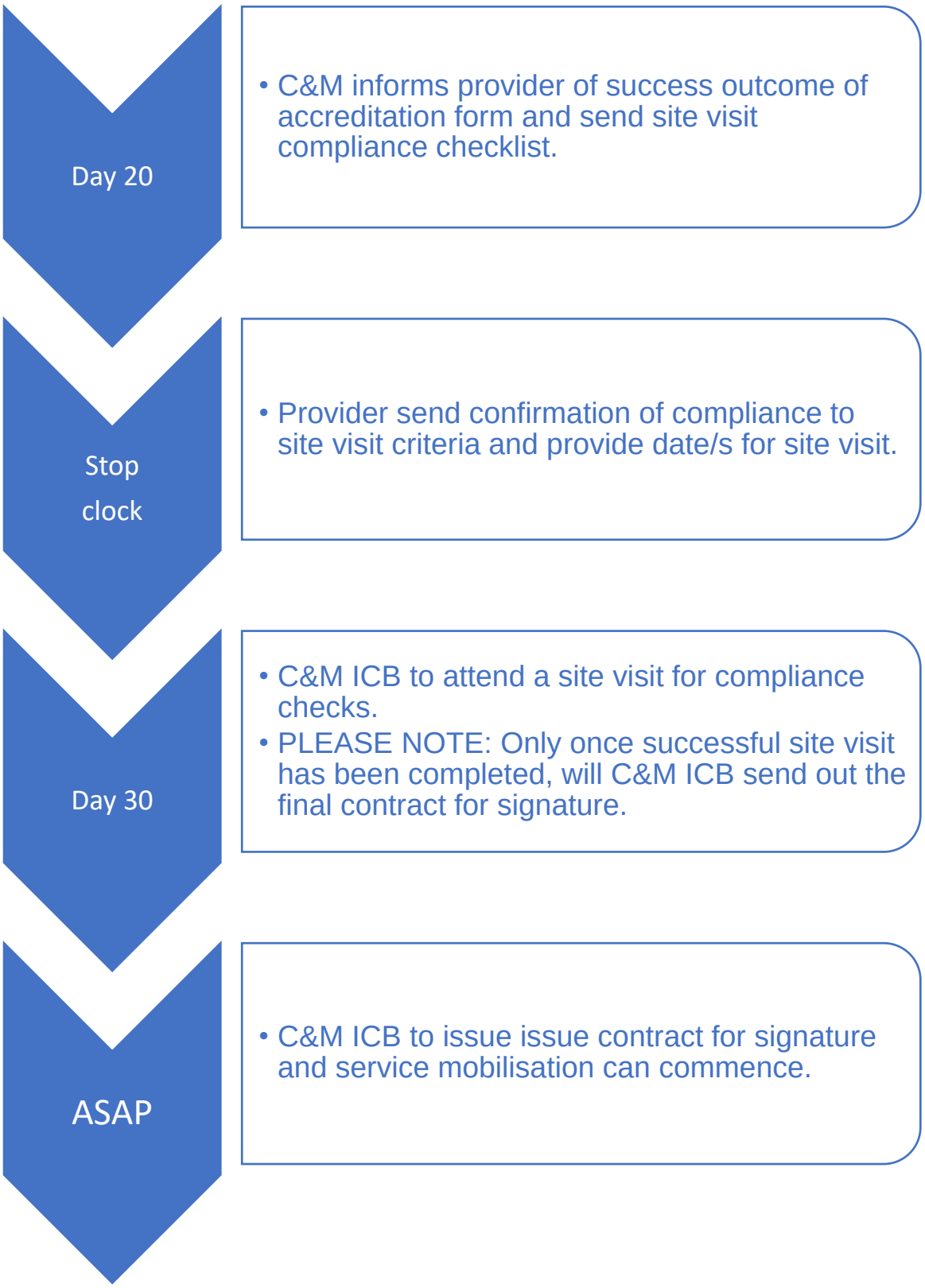
- C&M ICB Procurement Team will respond to confirm receipt and confirm service is eligible for patient choice.

Info share

- C&M ICB Procurement Team to send requested service specification/s, tariffs, example contract and accreditation form.

Day 1

- Provider to return fully completed accreditation form with evidence (no time limit).
- C&M ICB to review accreditation return and request any further assurances required.
- PLEASE NOTE: Only once successful accreditation form is complete, will C&M ICB Procurement Team proceed to a site visit.


Day 20
• C&M informs provider of success outcome of accreditation form and send site visit compliance checklist.
Stop clock
• Provider send confirmation of compliance to site visit criteria and provide date/s for site visit.
Day 30
• C&M ICB to attend a site visit for compliance checks.
• PLEASE NOTE: Only once successful site visit has been completed, will C&M ICB send out the final contract for signature.
ASAP
• C&M ICB to issue issue contract for signature and service mobilisation can commence.